

Quick Start Guide  
#601225

MULTI-PURPOSE  
BEVERAGE DISPENSER

PRIMO<sup>®</sup>  
h t r i o



**LIMITED WARRANTY**

Primo Water Corporation, ("Vendor") warrants to the original purchaser of this dispenser, and to no other person, that if this dispenser is assembled and operated in accordance with the printed instructions accompanying it, then for a period of one (1) year from the date of purchase, all parts in such dispenser shall be free from defects in material and workmanship. Vendor may require reasonable proof of your date of purchase from an authorized retailer or distributor. Therefore, you should retain your sales slip or invoice. The Limited Warranty shall be limited to repair or replacement of parts, which prove defective under normal use and service and which Vendor shall determine in its reasonable discretion upon examination to be defective. Before returning any parts, you should contact Vendor's Customer Service Department using the contact information listed below. If Vendor confirms, after examination, a defect covered by this Limited Warranty in any returned part, and if Vendor approves claim, Vendor will replace such defective part without charge. If you return defective parts, transportation charges must be prepaid by you. Vendor will return replacement parts to original purchaser, freight or postage prepaid. For units purchased outside of the continental US (limited to Hawaii, Alaska, and Puerto Rico), dispensers determined to be defective by the Vendor should be returned or exchanged at the original point of purchase within the warranty period.

The Limited Warranty does not cover any failures or operating difficulties due to accident, abuse, misuse, alteration, misapplication, improper installation or improper maintenance or service by you or any third party, or failure to perform normal and routine maintenance on the dispenser, as set out in the User's Manual. In addition, the Limited Warranty does not cover damages to the finish, such as scratches, dents, discoloration or rust after purchase.

The Limited Warranty is in lieu of all other express warranties. Vendor disclaims all warranties for products that are purchased from seller other than authorized retailers or distributors. AFTER THE PERIOD OF THE ONE (1) YEAR EXPRESS WARRANTY, VENDOR DISCLAIMS ANY AND ALL IMPLIED WARRANTIES, INCLUDING WITHOUT LIMITATION THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. FURTHER, VENDOR SHALL HAVE NO LIABILITY WHATSOEVER TO PURCHASER OR ANY THIRD PARTY FOR ANY SPECIAL, INDIRECT, PUNITIVE, INCIDENTAL, OR CONSEQUENTIAL DAMAGES. Vendor assumes no responsibility for any defects caused by third parties. This Limited Warranty gives the purchaser specific legal rights; a purchaser may have other rights depending upon where he or she lives. Some jurisdictions do not allow exclusion or limitation of special, incidental or consequential damages, or limitations on how long a warranty lasts, so the above exclusion and limitations may not apply to you.

PRIMO<sup>®</sup>

WINSTON-SALEM, NC 27101  
866-429-7566

[WWW.PRIMOWATER.COM](http://WWW.PRIMOWATER.COM)

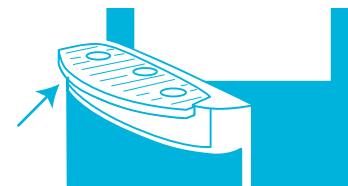
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# QUICK START GUIDE

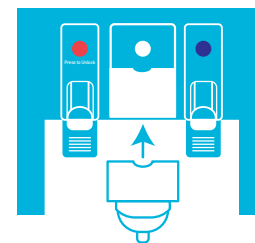
**1** Place the dispenser on the floor in the desired location in your home. If the surface is uneven, rotate the back feet to level out the dispenser.



**2** Slide drip tray into place.



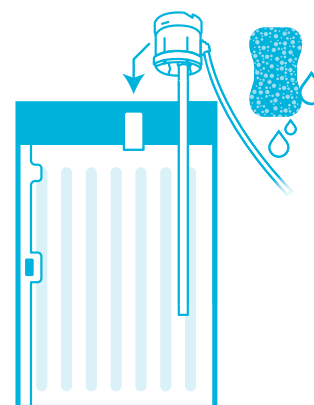
**3** Slide brewer cup drawer into the slot until it clicks.



Keep fingers away from the inside of the tray as the needle is very sharp.

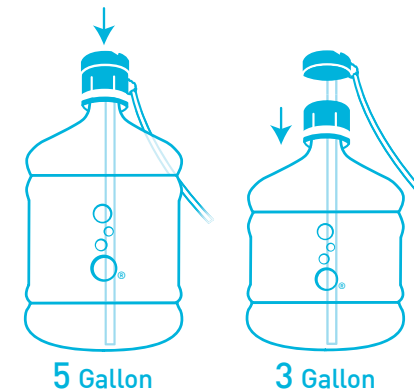


**4** Clean probe with a damp cloth and dish soap. (Visit [www.PrimoWater.com](http://www.PrimoWater.com) for detailed cleaning instructions.) Place probe assembly on hanger inside door to keep it clean.



Inside of door

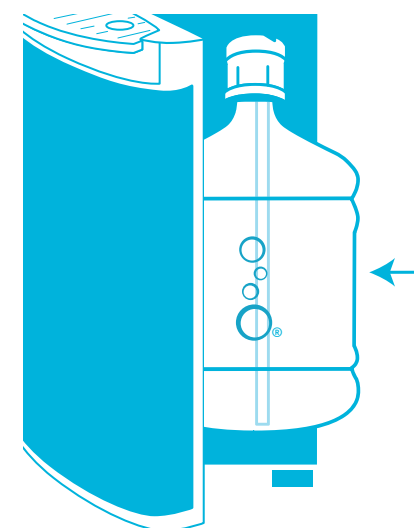
**5** Grab a bottle of Primo<sup>®</sup> water and fully remove the cap. Insert probe assembly into bottle. Press firmly to secure assembly over bottle opening. For 3 and 4-gallon bottles, squeeze the tabs on the top of the probe assembly to separate the probe cap from the collar and press the collar securely over the bottle opening.



5 Gallon

3 Gallon

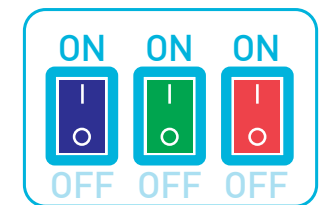
**6** Slide bottle inside the cabinet and close cabinet door.



**7** Plug dispenser into a ground fault circuit interrupting (GFCI) outlet. You will hear the dispenser begin to pump water to fill the internal hot and cold tanks.



**8** Turn on desired functions by flipping the switches on the back of the dispenser to the ON position.  
Blue – nightlight  
Green – chills water  
Red – heats water



**9** Once the dispenser has stopped filling the internal tanks, dispense and dispose at least 1 quart (approximately 2 pint glasses) of water.



**10** Your water will be ready to dispense fully chilled in approximately 1 hour or piping hot in approximately 12 minutes.



**11** Register your dispenser at [www.PrimoWater.com](http://www.PrimoWater.com) to activate your warranty.

# OPERATING INSTRUCTIONS

## DISPENSING COLD WATER

1. Water will take approximately 1 hour after initial set up to become completely chilled.
2. Press drinking glass or container against the paddle beneath the blue circle to dispense cold water. Release to stop dispensing.

## DISPENSING HOT WATER

1. Water will take approximately 12 minutes after initial set up to reach its hottest temperature. Heating light will stop flashing once the water has been fully heated.
2. This water dispenser is equipped with a child safety feature in order to prevent inadvertent dispensing. To enable dispensing of hot water, press and hold the red lock button, then press mug or container against the paddle directly beneath the red lock button.

**CAUTION:** This unit dispenses water at temperatures that can cause severe burns. Avoid direct contact with hot water. Keep children and pets away from the unit while dispensing. Never allow children to dispense hot water without proper and direct supervision. Disable the heating feature by switching the heating convenience switch on the back of the unit to the off position or unplug the unit.

## PREPARING SINGLE-SERVE BEVERAGES

1. Press silver button to eject the brewer cup drawer and remove it completely from the dispenser.
2. Insert K-Cup® pod of your choice and press it firmly into place until the needle has fully punctured the bottom of the cup, and the top of the cup is level with the top of the drawer. Keep fingers away from the inside of the drawer as the needle is very sharp.
3. Slide drawer into the dispenser and press until it clicks. Serving size buttons will light up green.
4. Press the button for your desired serving size – 6 ounces, 8 ounces or 10 ounces.
5. If you haven't made a serving selection within 5 seconds, the serving size buttons will shut off to prevent inadvertent dispensing of hot water. To reactivate the serving selection buttons, simply remove and reinsert the brewer cup drawer and make your selection.
6. After brewing, eject the drawer by pushing the silver button directly above the drawer opening, carefully remove and discard the empty K-Cup® pod and return the drawer to the dispenser.
7. Approximately three 6 ounce servings or two 8-10 ounce servings may be brewed consecutively. The red heating light will flash when water is reheating.



## USING THE REUSABLE COFFEE FILTER

1. Twist the coffee filter lid counter-clockwise to remove.
2. Add your favorite coffee grounds up to the fill line above the filter screen.
3. Replace the coffee filter lid and twist clockwise to tighten.
4. Align the indentation on the bottom of the reusable coffee filter with the needle inside the brewer cup drawer.
5. Slide the brewer cup drawer into the dispenser and press until it clicks.

**NOTE:** Fine grounds, tea leaves, cocoa and other powdered beverages are not recommended as they may clog the filter screen.

## REPLACING THE BOTTLE

When your bottle is empty, the empty bottle light will flash. To prevent freeze-up or over-heating, the dispenser will not heat or cool water when the bottle light is flashing. Replace the bottle as soon as possible to re-enable cooling and heating.

1. Open dispenser cabinet door and slide empty bottle out of cabinet.
2. Remove probe assembly from the empty bottle and place it on the probe hanger.
3. Set empty bottle aside.
4. Remove the entire plastic cap from the new bottle.
5. Place probe into the bottle and slide the collar down until it clicks into place. Press on the top of the probe until the tube touches the bottom of the bottle. For 3 and 4-gallon bottles, squeeze the tabs on the top of the probe assembly to separate the probe cap from the collar and press the collar securely over the bottle opening.
6. Slide the bottle into the cabinet and close the door.

## CLEANING & MAINTENANCE

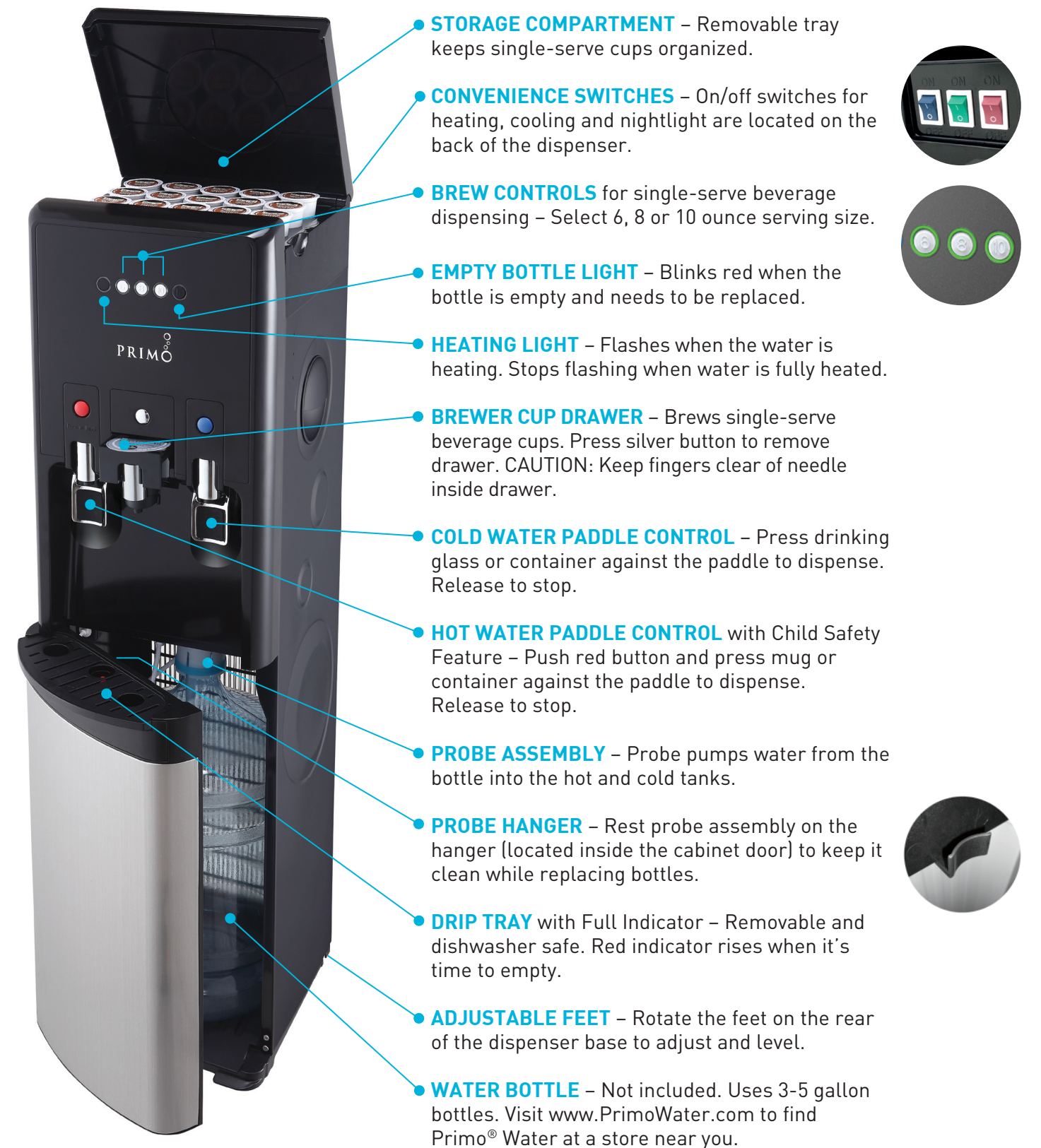
For best taste, performance and hygiene, clean your cabinet, controls, bottle probe and spout each time you replace your water bottle. Use a clean, soft cloth, and food-grade sanitizer or bleach.

Empty and clean drip tray as needed. Drip tray and brewer cup drawer are dishwasher safe. Visit [www.PrimoWater.com](http://www.PrimoWater.com) for detailed cleaning instructions.

Remove and clean brewer cup drawer regularly. (Keep fingers clear of needle inside drawer.)

K-Cup® is a registered trademark of Keurig Green Mountain, Inc.

# FEATURES



- **STORAGE COMPARTMENT** – Removable tray keeps single-serve cups organized.
- **CONVENIENCE SWITCHES** – On/off switches for heating, cooling and nightlight are located on the back of the dispenser.
- **BREW CONTROLS** for single-serve beverage dispensing – Select 6, 8 or 10 ounce serving size.
- **EMPTY BOTTLE LIGHT** – Blinks red when the bottle is empty and needs to be replaced.
- **HEATING LIGHT** – Flashes when the water is heating. Stops flashing when water is fully heated.
- **BREWER CUP DRAWER** – Brews single-serve beverage cups. Press silver button to remove drawer. **CAUTION:** Keep fingers clear of needle inside drawer.
- **COLD WATER PADDLE CONTROL** – Press drinking glass or container against the paddle to dispense. Release to stop.
- **HOT WATER PADDLE CONTROL** with Child Safety Feature – Push red button and press mug or container against the paddle to dispense. Release to stop.
- **PROBE ASSEMBLY** – Probe pumps water from the bottle into the hot and cold tanks.
- **PROBE HANGER** – Rest probe assembly on the hanger (located inside the cabinet door) to keep it clean while replacing bottles.
- **DRIP TRAY** with Full Indicator – Removable and dishwasher safe. Red indicator rises when it's time to empty.
- **ADJUSTABLE FEET** – Rotate the feet on the rear of the dispenser base to adjust and level.
- **WATER BOTTLE** – Not included. Uses 3-5 gallon bottles. Visit [www.PrimoWater.com](http://www.PrimoWater.com) to find Primo® Water at a store near you.

For additional assistance or instructional videos for maintaining and operating your dispenser, visit our customer support page at [www.PrimoWater.com](http://www.PrimoWater.com) or call us at 1-866-429-7566. Our US-based customer service team would be happy to help!